

# TOWNSHIP OF SPARTA

65 Main Street  
Sparta, NJ 07871  
Fax (973) 729-0795

## SPARTA TOWNSHIP COMMUNITY INFORMATION SIGN POLICIES:

The use of the community information sign will be restricted to the following agencies according to the following policies:

PRIORITY #1: Township of Sparta, Sparta Board of Education, Sparta Library, Chamber of Commerce, Fire Department and First Aid Squad.

PRIORITY #2: Sparta P.A.L. and program registration announcements for the various Sparta Volunteer-Athletic Organizations.

PRIORITY #3: Announcements of community interest by non-profit Civic groups. Fund raising activities for Civic groups shall be limited to twice per year per group.

### **THE BOARD IS NOT TO BE USED FOR THE FOLLOWING:**

1. Private or Profit Organizational use.
2. Political advertisements, campaigns of activities except Election Day notices and reminders to vote.
3. Religious affiliated activities.
4. Meeting announcements except special meeting of community-wide interest sponsored by the Township or the Board of Education.

### **TIME LIMITS:**

Messages will be limited to one week in length except in special circumstances and when space on the sign is available.

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**TOWNSHIP OF SPARTA  
COMMUNITY INFORMATION BOARD**

ORGANIZATION: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

CONTACT PERSON: \_\_\_\_\_

FULL ADDRESS: \_\_\_\_\_

TELEPHONE: HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

**Messages should be short and concise. Please include:  
“What, Where and When”**

**PRINT YOUR MESSAGE BELOW LEAVING OPENINGS FOR SPACE BETWEEN  
WORDS.**

First Line																			
Second Line																			
Third Line																			
Fourth Line																			

\*NOTE: The Sparta Parks and Recreation Department reserves the right to place more than one message on each side of the sign, to shorten messages and to shorten the length of time message appears.

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**DO NOT WRITE BELOW THIS LINE**

AUTHORIZED BY: \_\_\_\_\_

AUTHORIZED LENGTH OF TIME: \_\_\_\_\_

**UP**

**DOWN**

Day: \_\_\_\_\_ Down: \_\_\_\_\_

Day: \_\_\_\_\_ Down: \_\_\_\_\_

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**THANK YOU FOR YOUR COOPERATION!**

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