

**SPARTA TOWNSHIP COUNCIL**

**AGENDA**

**July 10, 2018**

PLEASE TAKE NOTICE that action will be taken on the following items at the regular Council meeting on Tuesday, July 10, 2018 in the Council Chambers, Sparta Township Municipal Building, 65 Main Street, Sparta, New Jersey.

**TIME:** The meeting is called to order at 6:00 p.m.

**STATEMENT:** Adequate notice of this meeting was provided to the public and the press on January 9, 2018 by delivering to the press and posting at the Municipal Building a copy of the Annual Notice of Meetings

**1. ROLL CALL** G,H,M,Q,W, MGR.,ATTY., MUN CLERK

**RESOLUTION** Open Public Meetings Act-Executive Session Motion \_S\_

**SALUTE TO THE FLAG**

**PROCLAMATION** **Sparta High School Girls Track & Field Team**

**2. MINUTES** Motion \_S\_ that the Regular Meeting Minutes held on June 26, 2018 be approved as presented.

**OPEN TO THE PUBLIC** **ITEMS NOT ON THE AGENDA**

**3. MANAGER’S REPORT**

**APPROVAL OF MANAGER’S REPORT**

**4. HEARING OF ORDINANCE**

|       |  |
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| 18-07 | An Ordinance Approving an Agreement Between the Township of Sparta and Village Utility LLC, Granting to Village Utility LLC a Franchise to Serve and Municipal Consent and Permission to Construct, Operate and Maintain Wastewater Facilities in the Township Roads and Rights of Way |
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| 18-08 | An Ordinance Appropriating the Total Sum of \$200,000.00 From Water Capital Improvement Fund for Funding Various Water Capital Improvements or Purposes by the Township of Sparta, In the County of Sussex, New Jersey |
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| 18-09 | Bond Ordinance Appropriating \$510,000, And Authorizing the Issuance of \$410,000 Bonds or Notes Of The Township, For Various Water Utility System Improvements Or Purposes Authorized To Be Undertaken By The Township Of Sparta, In The County Of Sussex, New Jersey |
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**5. OPEN TO THE PUBLIC**

**RESOLUTIONS**

**6. RESOLUTIONS**

|     |                                     |
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| 6-1 | One Day ABC License– Sparta Library |
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| 6-2 | Rescinding Professional Services Resolution<br>– Appraiser |
| 6-3 | Professional Services Resolution - Appraiser               |

- 7. COUNCIL LIAISON REPORTS**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
- 10. OPEN TO THE PUBLIC**
- 11. EXPENDITURES**
- 12. ADJOURNMENT**

Sparta's Website: [www.spartanj.org](http://www.spartanj.org)

### **6-1 One-Day ABC License – Sparta Library**

BE IT RESOLVED by the Township Council of the Township of Sparta that permission be granted to Sparta Library, 22 Woodport Rd., Sparta, NJ for a one day liquor license on October 20, 2018 from 7:00 p.m. to 10:00 p.m. at the Sparta Public Library, 22 Woodport Rd., Sparta, NJ.

### **6-2 Rescinding Professional Services Resolution – Appraiser**

WHEREAS, the Township Council of the Township of Sparta adopted Resolution No. 18-88 on June 12, 2018 to appoint an appraiser to undertake an appraisal of 191 Glen Road and 16 Fieldview Drive in Sparta, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Sparta that Resolution No. 18-88, adopted on June 12, 2018, is hereby rescinded

### **6-3 Professional Services Resolution - Appraiser**

WHEREAS, N.J.S.A. 40A:11-1 et seq. the “Local Public Contracts Law” permits governing bodies to contract for certain professional services without competitive bidding; and,

WHEREAS, there exists a need to undertake an appraisal of 191 Glen Road and 16 Fieldview Drive, Sparta, NJ by a certified professional appraiser for the purposes of appraising the market value of the subject properties; and

WHEREAS, funds are available for this purpose; and,

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and,

WHEREAS, the business disclosure entity certification and the determination of value shall be placed in a file with this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Sparta as follows:

1. The Township of Sparta hereby makes the following appointment:

John Gillooly, MRICS, SCGREAA, CTA  
Newmark Knight Frank Valuation & Advisory, LLC  
80 S. Jefferson Road  
Whippany, NJ 07981  
in an amount not to exceed \$2500.00

2. Political Contribution Disclosure: This contract has been awarded to John Gillooly based on the merits and abilities of John Gillooly to provide the goods or services as described herein. This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Newmark Knight Frank Valuation & Advisory, LLC, it’s subsidiaries, assigns, or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Sparta, County of Sussex if a member of that political party is serving in an elective public office of the Township of Sparta, County of Sussex when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Sparta, County of Sussex when the contract is awarded.
3. Vendors performing work for and on behalf of Sparta Township must conduct business according to the highest ethical standards. The Township recognizes the right of individuals to engage in outside activities that are private in nature and unrelated to municipal business. However, business dealings can create or appear to create a conflict between the individual and the Township’s interest. Prior to becoming a vendor for the Township, all vendors are required to disclose possible conflicts so that the municipality may assess and prevent potential conflicts. Vendors, after being engaged by the Township, shall not engage in matters that create a conflict of interest for the Township. If a potential conflict arises, a vendor is required to promptly notify the Township Manager of the possible conflict of interest. The vendor shall not take any action that will be adverse to the Township.
4. A copy of this resolution shall be published in the New Jersey Herald as required by law within ten days of its passage.

**RESOLUTION – OPEN PUBLIC MEETINGS ACT – EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Sparta, County of Sussex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matters:

The general nature of the subject matter to be discussed is as follows:

- a. Litigation
- b. Personnel
- c. Contract Negotiations

It is anticipated at this time that the above stated subject matter will be made public when deemed appropriate.

This resolution shall take effect immediately.