

**AN ORDINANCE AMENDING THE GENERAL
ORDINANCES OF THE TOWNSHIP OF SPARTA IN
ORDER TO ADJUST CERTAIN FEES AND ESCROWS**

WHEREAS, the Sparta Township Council has considered the recommendations from the department heads regarding adjusting the fees and escrows imposed by the Township and desires to make the amendments provided for in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Sparta Township Council, County of Sussex, State of New Jersey as follows:

Section 1. Fees for Police Services.

Township Code §2-18.10.a is repealed and replaced with the following:

Whenever the Chief of Police, or their designee, authorizes the assignment of a Township Police Officer or Special Officer to quasi-public duty, the fee for this service shall be \$98.53 per hour. Officers will receive a minimum of four (4) hours for each assigned detail. There is a ten (10%) percent Administrative Fee for all hours worked. A fee will be charged, should a patrol vehicle be required for any such quasi-public duty, the fee is fifty (\$50.00) dollars per vehicle for any detail lasting up to four (4) hours and, one (\$100.00) hundred dollars per vehicle for any detail lasting more than four (4) hours.

Section 2. Fees Charged by the Police Department

Township Code §2-63.3.a “Copies of Police Reports” is amended to add the following at the end of subsection “1”: For requests that require discs or flash drives the requester shall also pay the actual cost incurred by the Township for the disc or flash drive.

A new subsection §2-63.3.g is added as follows:

g. For any discovery request there is a \$3.00 fee for the first page, and each additional page shall be charged at the rates provided for in §2-63.3.a.1. In addition, the charges for discs and flash drives provided for in §2-63.3.a.1 shall apply.

Section 3. Recreation Fees

Township Code §9-5 Fees is amended to replace the existing fee chart with the following:

TYPE	MINIMUM	MAXIMUM
Recreation Division		
Summer recreation day camp registration fee - weekly*	\$35	\$300
Creative Kids Camp (Summer Program) *	\$10	\$300
Adult Leagues (Basketball Softball & Mushball) *	\$150	\$450
Other Program Fees*	\$5	\$300
Pre-School (Yearly)*	\$1,000	\$2,700
Senior Division		
Program Fees*	\$5	\$300
Senior Trips	Vary**	
** based on location and length of trip		
Facility Rental Fees		
Station Park, Sparta Glen, Tyler Park, Edison Park - per day	\$50	\$500
Recreation Facility: per usage	\$50	\$400
Field Light Fee: per usage	\$25	\$500
Memorial Trees	\$450	\$750

Memorial Benches	\$1,800	\$2,000
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* All programs are self-sustaining and fees are determined based on the program costs.

Section 4. Building and Housing.

Township Code §12-1.3. Fees for Construction Permits.

a. Building Subcode. §12-1.3.a.2 is amended as follows:

The Addition open unroofed deck minimum fees are repealed and replaced as follows:

Subject to a minimum fee of	\$80.00
R3 or R4 or R5 re-roof or re-side	\$80.00

b. Plumbing Subcode.

Subsection §12-1.3.a.3, Plumbing subcode is amended as follows:

(c) Subsection §12-1.3.a.3(c) is amended as follows:

Minimum plumbing subcode fee is: \$80.00

A new subsection §12-1.3..a.3(d) is added as follows:

Commercial HVAC duct work: Up to 4,500 square feet in area: \$100.00

Above 4,500 square feet in area: \$150.00

Heating and cooling units: First ten (10) tons: \$100.00. Each additional ten (10) tons: \$80.00

c. Electrical Subcode.

Subsection §12-1.3.a.4(b) is amended as follows:

(b) Minimum fee: \$80.00

d. Fire Protection Subcode.

Subsection §12-1.3.5(a)(h) is amended as follows:

(1) Up to 1,000 gallons, each tank: \$80.00

(2) 1,001 to 2,000 gallons, each tank: \$80.00

e. Signs

Subsection §12-1.3.a.9 is amended as follows:

Subject to minimum fee of: \$80.00

f. Temporary Structures

Subsection §12-1.3.a.10(a) is amended as follows:

(a) The fee for all temporary structures (tents, air supported structures, trailers, etc.) is: \$80.00

g. Permit Update

Subsection §12-1.3.a.11 is amended as follows:

Permit Update. The administrative fee for updating permits shall be \$50.00

h. Certificate of Occupancy/approval

Subsection §12-1.3.a.14 is amended as follows:

- (a) The minimum fee shall be \$250.00 except for one- or two-family (use group R-3, R-4 and R-5) structures of less than 5,000 square feet in area and less than 35 feet in height and structures on farms (regardless of height) used exclusively for storage of food or grain or sheltering of livestock, for which the minimum fee shall be \$100.
- (b) Change of use of occupancy fee: \$250.00
- (c) Certificate of continued occupancy fee: \$250.00
- (f) Certificate of occupancy for R-3, R-4 or R-5 additions or alterations: \$100.00

i. Mechanical Subcode

Subsection §12-1.3.a.19 is amended as follows:

Oil or gas-fired stove or fireplace, water heater, boiler, furnace, air conditioning unit, pool heater and similar devices, oil and propane tanks, oil or gas lines and chimney liners in existing R-3, R-4 and R-5 structures:

\$75.00

For each additional appliance on same permit (No additional fee for gas, fuel oil or water piping connection to appliance) \$75.00

Section 6. Fire Protection and Prevention

a. Township Code §16-1.8 Certificate of Smoke Detector, Carbon Monoxide Alarm and Fire Extinguisher Compliance.

Existing fees are replaced as follows:

SMOKE DETECTOR, CARBON MONOXIDE DETECTOR & FIRE EXTINGUISHER INSPECTIONS	FEE
Smoke Detector Inspection (more than 10 days before closing)	\$100
Smoke Detector Inspection (4-10 days before closing)	\$150
Smoke Detector Inspection (less than 4 days before closing)	\$200
Smoke Detector Reinspection	\$50 every reinspection

b. Township Code §16-1.9 Permits Fees

Subsection b. the existing fees are replaced as follows:

NON-LIFE HAZARD USE INSPECTIONS	FEE
Non-Life Hazard Use up to 500 sq/ft	\$50
Non-Life Hazard Use 501-9,999 sq/ft	\$100
Non-Life Hazard Use 10,000 sq/ft or more	\$200

c. New Section §16-1.9.d “Fire Permits” is added as follows:

FIRE PERMITS	FEES
Type 1 (xix) Mobile food vendors	\$54 per day/event or \$300 annual permit fee per Location

Section 7. Severability. If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

Section 8. Repealer. All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 9. Effective Date. This ordinance shall take effect after publication and passage according to law.

NOTICE

NOTICE is hereby given that the above ordinance was introduced and passed upon first reading at a meeting of the Mayor and Council of the Township of Sparta, in the County of Sussex, New Jersey, held on **November 26, 2024**. It will be further considered for final passage after public hearing at a meeting of the Mayor and Council to be held in the Municipal Building, 65 Main Street, in the Township of Sparta, on **December 10, 2024** at 7:00 P.M., and during the preceding week copies of the ordinance will be made available at the Clerk's office in the Municipal Building to members of the general public.

BY ORDER OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SPARTA

ROXANNE LANDY, RMC

MUNICIPAL CLERK

NOTICE

NOTICE is hereby given that the above entitled ordinance was introduced and passed at a meeting of the Township Council of the Township of Sparta, held at the Municipal Building, 65 Main Street, Sparta, NJ on **November 26, 2024**. The same came up for final passage and adoption at a meeting of the Township Council of the Township of Sparta, held on **December 10, 2024** at 7:00 p.m., at the Municipal Building, 65 Main Street, Sparta, NJ and after all persons present were given an opportunity to be heard concerning the same, it was finally passed and adopted and will be in full force in the Township according to law.

ROXANNE LANDY, RMC

MUNICIPAL CLERK