

## APPENDIX B

### CHECKLISTS (Subsection 18-3.4k)

#### TOWNSHIP OF SPARTA

#### FORM 2

#### CHECKLIST PRELIMINARY MAJOR SUBDIVISION

APPLICANT \_\_\_\_\_

PROJECT NAME \_\_\_\_\_

APPLICATION NUMBER \_\_\_\_\_ BLOCK(S) \_\_\_\_\_ LOT(S) \_\_\_\_\_

ADJACENT ROAD(S) \_\_\_\_\_

Legend:                     = submitted                     N/A = not applicable  
                                   W = waiver requested                     I = incomplete

	<u>Applicant</u>	<u>Township Review</u>
1. Plans clearly and legibly drawn.	_____	_____
2. Plans prepared and sealed by licensed land surveyor and N.J. professional engineer.	_____	_____
3. Key map showing entire tract and relation to surrounding areas within 1000 feet of tract.	_____	_____
4. Tax Map sheet(s).	_____	_____
5. Block and lot number(s).	_____	_____
6. Date map prepared and subsequent revision dates.	_____	_____
7. North arrow and reference meridian.	_____	_____
8. Graphic and numerical scales.	_____	_____
9. Record owner(s) name and address.	_____	_____
10. Applicant's name, address and phone number.	_____	_____
11. Name and address of person(s) who prepared plans.	_____	_____
12. Names of adjoining property owners within 200 feet of site as shown on municipal tax records along with their respective lot and block numbers.	_____	_____
13. Acreage of entire tract to nearest one-hundredth (0.01) acre.	_____	_____
14. Area of each proposed lot to nearest one-hundredth (0.01) acre.	_____	_____
15. Area of each proposed lot to nearest square foot.	_____	_____
16. Lot area calculated exclusive of rights-of-way.	_____	_____
17. Bearings of all existing and proposed property lines to nearest second.	_____	_____
18. Distance of all property lines to nearest one-hundredth (0.01) foot.	_____	_____

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		<u>Review</u>
19. Building envelopes shown. Set-back distances shown to any existing structures.	_____	_____
20. Zone district boundaries shown. Zoning data schedule listing the zone requirements with comparison to proposed subdivision indicating variances needed.	_____	_____
21. Any existing and proposed easements.	_____	_____
22. Any existing and proposed rights-of-way.	_____	_____
23. Location of all buildings and structures within 200 feet of property to be subdivided.	_____	_____
24. Location of all roads and rights-of-way within 200 feet of property to be subdivided.	_____	_____
25. Locations of all drains and drainage structures within 200 feet of the property to be subdivided.	_____	_____
26. Location of all streams, lakes and ponds.	_____	_____
27. Locations of all existing wells and septic systems within 200 feet of the property.	_____	_____
28. Location and delineation of all wetlands on the plans and in the field. Wetlands shown on the plans shall be defined by bearings and distances.	_____	_____
29. Location of all wooded areas, rock outcrops and cliffs.	_____	_____
30. Location of all slopes greater than 15% but less than 25% and all slopes greater than 25%.	_____	_____
31. Any other significant natural features.	_____	_____
32. Location and limits of 100 year floodplain of any stream or river within or adjacent to property to be subdivided.	_____	_____
33. Calculations supporting location of floodplain limits.	_____	_____
34. Constraint calculations for the proposed lot (s) and remainder (For properties in the RR Zone)	_____	_____
35. Certification from Tax Collector that all taxes have been paid.	_____	_____
36. Certification from Municipal Clerk that all assessments are paid to date.	_____	_____
37. Results and location of soil log tests taken on each of the proposed lots and remainder, together with name of inspector who witnessed same.	_____	_____
38. Lot and block numbers shown. New numbers to be assigned by the Tax Assessor.	_____	_____
39. Contours, existing and proposed, at two foot contour intervals.	_____	_____
40. Location and dimensions of all existing and proposed drainage facilities.	_____	_____
41. Supporting calculations for proposed drainage system.	_____	_____
42. Centerline profiles of all proposed streets showing:	_____	_____
a. Existing grades at 50 foot intervals.	_____	_____
b. Proposed grades at 50 foot intervals.	_____	_____
c. Existing storm drainage.	_____	_____
d. Proposed storm drainage.	_____	_____
e. Vertical curve data.	_____	_____

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<u>Review</u>	

43. Cross sections of proposed streets at 50 foot intervals showing:		
a. Existing grade		
b. Proposed grade at centerline		
c. Topsoil depth		
d. Side slopes		
e. Earth berm		
f. Cut, fill, stripping in cut, stripping in fill and topsoil quantities		
g. Drainage facilities		
h. Depth of base and pavement		
i. Guiderail		
44. Sign distance profiles at all proposed intersections, conforming to township standards.		
45. Location of proposed driveways on existing municipal roads and sight distance profiles conforming to township standards.		
46. Profiles around returns:		
a. Existing grades to nearest one-tenth (0.1) foot at 10 foot intervals.		
b. Proposed grades to nearest one-hundredth (0.01) foot at 10 foot intervals.		
47. Typical roadway section (s).		
48. Toes and tops of slopes on both sides of all proposed streets.		
49. Soil data:		
a. Soil series.		
b. Suitability for septic effluent disposal.		
c. Depth to seasonal and high water table.		
d. Depth to bedrock.		
50. Geologic data showing:		
a. Significant rock formation types located within 1000 feet of proposed subdivision.		
b. Faults within 1000 feet of proposed subdivision.		
c. Wells within 1000 feet of proposed subdivision.		
d. Depth.		
e. Yield.		
f. Year drilled.		
g. Static water level.		
h. Pumping level.		
i. Depth to bedrock		
j. Type of rock formation well drilled into.		
51. Copy of any protective covenants or deed restrictions applying to land to be subdivided.		
52. Lands to be reserved for common use.		
53. Lands to be reserved for public use.		
54. Proposed use of sites other than residential		
55. Proposed sequence of development.		
56. Soil erosion and sediment control plan.		
57. Construction details for all structures and improvements.		
58. Environmental Impact Statement (E.I.S.)		

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59. Residential cluster details (reserved)

- a. Amount and location of common space to be provided.
- b. Location and description for any common facilities to be provided.
- c. Description of organization to be established for ownership of any common open space.
- d. If cluster is proposed, qualifying map.

60. Proposed and existing monuments. \_\_\_\_\_

61. If a corporation, names and addresses of officers and stockholders. \_\_\_\_\_