

APPENDIX B
TOWNSHIP OF SPARTA
FORM 4
CHECKLIST PRELIMINARY SITE PLAN

Applicant _____
 Project Name _____
 Application Number _____ Block(s) _____ Lots(s) _____
 Adjacent Road(s) _____

Legend: = Submitted N/A = Not applicable
 = waiver requested I = Incomplete

	<u>Applicant</u>	<u>Township</u> <u>Review</u>
1. Plans legibly drawn, prepared and sealed by licensed land surveyor and N.J. professional engineer.	_____	_____
2. Plans drawn at a scale not less than 1" = 50 feet.	_____	_____
3. Key map showing entire tract and relation to surrounding areas within 1000 feet of site.	_____	_____
4. Tax Map sheet(s).	_____	_____
5. Block and lot number(s).	_____	_____
6. Date map prepared and subsequent revisions.	_____	_____
7. North arrow and reference meridian.	_____	_____
8. Graphic and numerical scales.	_____	_____
9. Record owner(s) name and address.	_____	_____
10. Applicant's name, address and phone number.	_____	_____
11. Name and address of person who prepared plat.	_____	_____
12. Names of adjoining property owners within 200 feet of site as shown on municipal tax records with their respective lot and block numbers.	_____	_____
13. Acreage of lot(s) to nearest one-hundredth (0.01) acre and to nearest square foot.	_____	_____
14. Distance of all property lines to nearest one-hundredth (0.01) foot.	_____	_____
15. Location of all existing:	_____	_____
a. Watercourses and bodies of water.	_____	_____
b. Wooded areas.	_____	_____
c. Easements.	_____	_____
d. Rights-of-way.	_____	_____
e. Streets.	_____	_____
f. Buildings and structures.	_____	_____
g. Drainage facilities.	_____	_____
16. Site Analysis information or map showing the following soils and geologic data:	_____	_____
a. Soil series.	_____	_____
b. Suitability for septic effluent disposal.	_____	_____
c. Depth to seasonal high water table.	_____	_____
d. Depth to bedrock.	_____	_____

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e. Significant rock formation types located within 1000 feet of site.		
f. Faults within 1000 feet of site.		
g. Wells within 1000 feet of site.		
h. Year(s) drilled and yield(s).		
i. Static water level.		
j. Pumping level.		
k. Depth to bedrock.		
l. Type of rock formation well drilled into.		
17. Any other significant natural features.		
18. Location of all existing and proposed structures with building setback distances.		
19. Use of existing and proposed building(s).		
20. Existing and proposed contours at two (2) foot intervals.		
21. Ground floor area of all existing and proposed buildings.		
22. Elevations at corners of all proposed buildings.		
23. Elevations at all critical points (i.e. curb returns, inlets, high and low points, etc.).		
24. Zone district boundaries on property and within 200 feet along with district names. Zoning date schedule listing requirements and a comparison to application.		
25. Any existing and proposed easements.		
26. Any existing and proposed rights-of-way.		
27. Location and use of all buildings and structures within 100 feet of site.		
28. Location and width of all roads and rights-of-way within 100 feet of site.		
29. Typical detail for proposed surface paving and curbing.		
30. Location of proposed off-street parking areas with dimensions. Calculations of number of parking spaces required and proposed.		
31. Location of loading and unloading facilities with dimensions.		
32. Location and dimensions of existing and proposed storm drainage facilities.		
33. Design data supporting adequacy of existing and proposed facilities to handle future storm flows.		
34. Details of proposed devices for stormwater management.		
35. Proposed sanitary disposal facilities including soil log and percolation test results.		
36. Location and delineation of all wetlands on the plans and in the field. Wetlands shown on the plans shall be defined by bearings and distances.		
37. Landscaping plan with buffer areas shown.		
38. Elevation drawings of proposed buildings.		
39. Soil erosion and sediment control plan.		
40. Location and limits of 100 year floodplain of any stream or river within or adjacent to property.		
41. Calculations supporting location of floodplain limits.		

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42.	Location of existing trees of twelve inches (12") or more in diameter (measured at breast height).	
43.	Location of all sidewalks, crosswalks and areas devoted to pedestrian use.	
44.	Location of all traffic islands.	
45.	Location of all private and public utilities.	
46.	Location/method of solid waste disposal.	
47.	Location of storage facilities.	
48.	Certification from Tax Collector that all taxes have been paid.	
49.	Proposed sign(s) and details thereof.	
50.	Certification from Municipal Clerk that all taxes have been paid.	
51.	Location and details of traffic control devices.	
52.	Location and details of all lighting fixtures.	
	Isolux lines shown on plans.	
53.	Environmental Impact Statement (E.I.S.)	
54.	Location of proposed driveways on existing municipal roads and sight distance profiles conforming to township standards.	
55.	Roadway, curb returns and cul-de-sac turn-around profiles shall be drawn with existing grades to nearest one-tenth (0.1) foot and proposed grades to nearest one-hundredth (0.01) foot.	
56.	Typical roadway section(s).	
57.	Toes and tops of slopes on both sides of all proposed streets.	
58.	Copy of any protective covenants or deed restrictions upon land.	
59.	Construction details for all structures and improvements.	
60.	Lands to be reserved for common use.	
61.	Lands to be reserved for public use.	
62.	If a corporation, names and addresses of stockholders.	

The planning board may require additional information necessary to ascertain compliances with provisions.